

# EMERGENCY KIT DOCUMENTS

Keep originals in safe location like a fireproof safe or bank safe deposit box. Scan and save files on usb drives or upload to an online file sharing service like DropBox for access away from home. Keep copies at trusted friend or family member's house in another town.

**Proof of Identification** (because Aunt Mildred vouching for your identity just won't cut it)

- Driver's License
- Concealed weapons permit
- Birth Certificates
- Social Security Cards
- Passports
- Marriage License

**Property Records** (because you own this stuff and you want to prove it)

- Mortgage/Deed for all property owned
- Rental agreement
- Video, photos, and/or lists of home and property inventory (best if you are in the photos or video).
- Receipts for major purchases
- Payment record for major repairs
- Appraisals of jewelry, other valuables
- Titles to vehicles
- Cemetery lot information
- Firearm inventory/Serial Numbers

## Insurance Policies

If you don't want to copy the entire policy (some of these are thick!), at least have the contact information for your agent and your policy numbers handy.

- Homeowners
- Health
- Life
- Disability
- Automobile

## **Documents for Emergency Kit page 2**

### **Medical Information**

- Immunizations, other records
- Prescription information (drug, dosage)
- Health Insurance ID Cards
- Physicians names and phone numbers
- Living will
- History of illnesses, accidents, surgeries
- Power of Attorney for health care
- Dental records

### **Estate Planning**

- Wills, trusts
- Power of attorney
- Funeral instructions
- Attorney's name and phone number

### **Financial Records**

- Tax returns (2 years)
- Credit cards front and back
- Stocks, bonds, CD's, money market account information
- Recent bank statement

### **Other**

- Personal address book
- Backup of important computer files
- Usernames and passwords for online accounts
- Key to safety deposit box
- Recent photographs of all family members
- List of where original documents are kept
- Extra set of car and house keys
- Contact numbers of utility companies (gas, electric, water)
- Emergency numbers
- Map of area and phone numbers of places you could go in case of evacuation